

Spartanburg County

Volunteer Organizations Active in Disaster

c/o Spartanburg County Office of Emergency Management
Post Office Box 5666
Spartanburg, SC 29304

**** Minutes****
October 19, 2007

The Spartanburg County VOAD meeting convened at 10:00 am on Friday, October 19 20, 2007 in the American Red Cross Building.

Those present were:

Name	Agency	Phone	Email
Linda Burns	Piedmont Chapter - Red Cross	864-583-8000	lburns@piedmontarc.org
Miriam Hart	DHEC - Medical Reserve Corp	864-596-2227 ext239	hartmc@dhec.sc.gov
Robbie Swofford	Spartanburg County CERT	864-595-5368	rswofford@spartanburgcounty.org
Robin Smith	Piedmont Chapter - Red Cross	864-583-8000	rsmith@piedmontarc.org
Marge Woodruff	ARC, CERT, SBDR	864-706-7676	woodruff01@bellsouth.net
Callie Hammett	United Way of the Piedmont	864-582-7556	chammett@uwpiedmont.org
Carolyn Tunner	Middle Tyger Community Center	864-439-1160	carolyn.turner@spart5.net
Kenneth Booker	City of Sptbg	864-596-2101	kbooker@cityofspartanburg.org
Vivian Tanner	Mobile Meals	864-573-7684	vivian@mobile-meals.org
Jenny Holmes	Congregational Nursing	864-560-3710	jholmes@srhs.com

The following agenda items were addressed:

OPENING, CALL TO ORDER – ROBBIE SWOFFORD

Robbie welcomed everyone to the meeting. The Agenda was passed out and everyone briefly introduced themselves.

WELCOME NEW MEMBER – ROBIN SMITH

Robin Smith comes to us from Staunton VA where she was the Director of Emergency Services and Volunteer Coordinator for the Red Cross. She's originally from Westminster SC and served 10 years with a local Rescue Squad. The Piedmont Chapter of the American Red Cross is proud to have her on their team.

UPDATE ON THE FOLLOWING INITIATIVES:

Website: Robbie Swofford updated everyone on the website. While everyone was pleased with the design, several wanted to know how they can update the calendar. Robbie suggested, for the time being, that they email all of their special events to rswofford@spartanburgcounty.org. In addition, Robin Smith suggested a Blog be added to the website. Robbie agreed to do that as well.

VOAD Flyer – Feedback: After a lengthy discussion about the SCVOAD flyer, the group agreed that two separate flyers must be created. One flyer should address Membership (with all icons represented) while the other flyer must address Volunteer Registration.

Presence in the Community – Based on how active each agency is in the community, they requested the following amounts of flyers:

- Red Cross – 500
- CERT – 500
- United Way – 300
- Middle Tyger – 200
- Congregational Nursing – 100
- Mobile Meals of Spartanburg – 100
- Medical Reserve Corp – 100
- City of Spartanburg – 500

BRAINSTORMING SESSION

During the Brainstorming Session, the focus remained on the SCVOAD flyer and the possible creation of a SCVAOD Public Relations Display. It was agreed that SCVOAD needed a PR display that could be utilized by its members. At this display, brochures about SCVOAD and all of its partners would be distributed. By the next meeting, the group agreed the following must be done:

- Add a Blog to the website
- Create two SCVOAD Flyers
- Once approved, print flyers
- Create a SCVOAD PR Display

CLOSING REMARKS

Robbie Swofford thanked everyone for coming. The date for the next meeting was set for November 16, 2007 at 10:00am.

Respectfully Submitted,

Robbie Swofford

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CERT Coordinator