

# *Spartanburg County Volunteer Organizations Active in a Disaster*

**\*\* Minutes\*\***

**May 18, 2007**

The Spartanburg County VOAD meeting convened at 10:00 am on Friday, May 18, 2007 at the American Red Cross.

Those present were (also see attached sign in sheet):

Pat Elliott	American Red Cross
Jenny Holmes	SRHS CN Program
Georgia Lanford	SRHS CN program
Richard Lewis	United Methodist Church
Kenneth Booker	City of Spartanburg
Don Jones	Boiling Springs First Baptist/3M
Rev Paul McKee	Spartanburg Southern Baptist Association
Robbie Swofford	Spartanburg OEM

The following agenda items were addressed:

## **CALL TO ORDER – Pat Elliott**

Pat Elliott called the meeting to order at 10:00am.

## **WELCOME MEMBERS AND GUESTS – Pat Elliott**

Pat Elliott initiated individual introductions. Once the introductions were concluded, Pat briefed everyone on the facility and what we had discussed in the prior meeting.

## **DISTRIBUTION OF FORMS**

In an effort to kick off the pilot program, forms were distributed to the SRHS program, United Methodist Church, Spartanburg Southern Baptist Association, and Mobile Meals. Prior to the meeting, the American Red Cross had already distributed forms to 20 of their volunteers. The results of this Pilot project will be discussed at the next meeting. If results are positive, we will move forward with distributing these forms to every County volunteer.

## **PAN FLU EXERCISE OBJECTIVE**

Those in attendance felt our VOAD should strive to achieve the following objective for the upcoming PanFlu Exercise:

- Provide a forum, composed of County volunteer agencies, that can address the manpower needs of the County when additional assistance is needed. This forum will achieve this objective by practicing “the four C’s:” Cooperation, Coordination, Collaboration, and Communication,

## **CLOSING REMAKRS – ADJOURNED 11:00 AM**

Pat Elliott thanked everyone for attending the meeting. Everyone mentioned his desire to increase the membership on the committee by reaching out to those agencies that are already members of the National VOAD. In addition, Mr. Jones expressed an interest in each agency briefly explaining how they are developing from an organization and functional standpoint. Everyone agreed and this brief introduction will begin at the next meeting.

The Next Meeting for the Spartanburg County VOAD was set for June 15<sup>th</sup>. The meeting will take place at the American Red cross and should begin at 10:00 am. Please make every effort to attend.

Respectfully Submitted,

*Robbie Swofford*

Robbie Swofford  
Senior Research Analyst/CERT Coordinator  
Spartanburg County Office of Emergency Management