

Spartanburg County Volunteer Services Committee

**** Minutes**
March 9, 2007**

The Spartanburg County Volunteer Services Committee convened at 10:00 am on Wednesday, January 24, 2007 at the American Red Cross.

Those present were:

Pat Elliott	American Red Cross
Rev. Paul McKee	Spartanburg County Baptist Network
Vivian Tanner	Mobile Meals
Jenny Holmes	SRHS Congregational Nursing
Georgia Lanford	SRHS Congregational Nursing
Robbie Swofford	Office of Emergency Management
Don Jones	3M and Boiling Springs First Baptist
Mirian Hart	DHEC
Richard D. Lewis	United Methodist Church
William Ferrell	Spartanburg Area Mental Health
Kelly Massessa	Spartanburg Community College
Elizabeth Ryan	Spartanburg County Emergency Management Division

The following agenda items were addressed:

CALL TO ORDER – Pat Elliott

Pat Elliott called the meeting to order at 10:10am.

WELCOME MEMBERS AND GUESTS – Pat Elliott

Pat Elliott initiated individual introductions. Once the introductions were concluded, Pat briefed everyone on the facility and what we had discussed in the prior meeting.

DISTRIBUTE FORMS – OPEN FLOOR FOR DISCUSSION

Robbie Swofford distributed the volunteer packet to those in attendance. Once distributed, several in attendance critiqued the form. Prior to an official change taking place, everyone in attendance agreed to that change. The product of that critique is attached to this email. The key revisions include, but are not limited to the following:

- Elimination of duplication by creating one “Volunteer Skills” section
- Revise “Release of Information,” stressing the requirement for true and accurate information
- Inclusion of hospitals under agency affiliation
- Correction of formatting errors

Several topics discussed, but no change occurred, included the following:

- Inclusion of SS# (decided it would deter people from signing up)
- Removal of the Criminal Conviction Question (decided to keep it)

Plan of Action Resulting from Open Floor Discussion

- Revise the Volunteer Packet and send it to the group for approval
- Utilize DHEC funding to pay for the cost associated with a mass mail-out.

VOAD PRESENTATION

Elizabeth Ryan gave a presentation on Volunteer Organizations Active in a Disaster (VOAD). She covered the history of the VOAD, national members of the VOAD, what they do, what they don't do, current VOAD's in the state, and goals of a VOAD. At the conclusion of the meeting, those in attendance chose to change the Volunteer

Services Workgroup the Spartanburg County VOAD. The Spartanburg County VOAD may become the Piedmont VOAD depending on the success of this localized initiative.

CLOSING REMAKRS

Pat Elliott thanked everyone for attending the meeting. The Next Meeting for the Spartanburg County VOAD was set for April 13th. Please make every effort to attend.

Respectfully Submitted,

Robbie Swofford

Robbie Swofford

Senior Research Analyst/CERT Coordinator

Spartanburg County Office of Emergency Management