

Spartanburg County Volunteer Organizations Active in a Disaster

**** Minutes**
January 18, 2008**

The Spartanburg County VOAD convened at 10:00 am on Friday, January 18, 2008 at the American Red Cross.

Those present were (also see attached sign in sheet):

<u>Name</u>	<u>Organizations</u>
Kenneth Booker	City of Spartanburg
Linda Burns	Piedmont Chapter - American Red Cross
Callie Hammett	United Way
Miriam Hart	Medical Reserve Corp
Don Jones	Spartanburg Co Baptist Network
Georgia Lanford	Congregational Nursing
Robin Smith	Piedmont Chapter – American Red Cross
Robbie Swofford	Spartanburg County CERT
Marge Woodruff	Spartanburg Co Baptist Network / CERT / MRC

The following agenda items were addressed:

CALL TO ORDER – Robbie Swofford

Robbie Swofford called the meeting to order at 10:00am.

UPDATE ON THE FOLLOWING INITIATIVES:

Flyers – The flyers were completed and were shown to the group. Several groups took flyers for future distribution.

Blog – Miriam had nothing new to report on the SCVOAD blog.

Display – Display catalogs were distributed to the group. After several minutes of discussion, a display was chosen for SCVOAD. Based on feasibility (after speaking with the vendor), a SCVOAD display might be chosen prior to the next meeting.

ITEMS OF KNOWLEDGE

Items of knowledge are brought by each member and are shared with the group. During our last discussion, Robin Smith, Don Jones, Marge Woodruff, Robbie Swofford, and Miriam Hart shared items of knowledge with the group. Robin informed the group about Washington State VOAD efforts, Don made everyone aware of 3M PPE training, Marge updated everyone on Southern Baptist Disaster Relief, Robbie brought display catalogs, and Miriam referenced upcoming Medical Reserve Corp Training.

According to Miriam, DHEC has coordinated with AHEC to provide basic disaster training for all Medical Reserve Corps volunteers. The training will consist of two, one day sessions that may be taken in any order. The initial session will include classes on what it means to volunteer, ethical considerations, triage for mass casualty incidents, and psychological first aid. The second session will look at the Incident Command System (ICS), legal considerations, and a Point of Distribution (POD) exercise. Nursing and CME Credits will be available, but you must complete both sessions before August 2008 to be eligible. Lunch and snacks will be provided. The training will be offered at several locations around the state on different dates.

ORGANIZATIONAL STRUCTURE

During the last meeting, Miriam Hart was appointed the SCVOAD Public Information Office. Miriam will join the Joint Information Center as a SCVOAD liaison. In an effort to facilitate this, Robbie Swofford agreed to create a “virtual” VOAD in the WebEOC program. A “virtual” VOAD will allow every JIC member to communicate with Miriam during an actual emergency disaster.

CLOSING REMAKRS – ADJOURNED 11:00 AM

Prior to or during the next meeting, the following shall be done:

- Purchase Displays (after speaking with vendor)
- Create a “Virtual” VOAD
- Bring an item of knowledge

Robbie Swofford thanked everyone for coming. The date for the next meeting was set for February 15, 2008 at 10:00am. The meeting will take place at the American Red Cross Building.

Respectfully Submitted,

Robbie Swofford

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Senior Research Analyst/CERT Coordinator

Spartanburg County Office of Emergency Management