

Spartanburg County

Volunteer Organizations Active in a Disaster

SCVOAD is a humanitarian association fostering efficient, streamlined delivery of resources to people affected by disaster, while eliminating unnecessary duplication of effort, through cooperation and coordination in the four phases of disaster: preparation, response, recovery and mitigation.

MINUTES

APRIL 18, 2008

10:00AM – 11:15AM

AMERICAN RED CROSS, PIEDMONT
CHAPTER OFFICE

MEETING CALLED BY	VOAD collective	
FACILITATOR	Robin Smith, Miriam Hart	
NOTE TAKER	Miriam (edited by Robin)	
ATTENDEES	Name	Organization contact info
	Loren Wallace	Salvation Army Loren.wallace@uss.salvationarmy.org
	Meghann Swofford	Salvation Army Meghann.harmon@uss.salvationarmy.org
	Jane Morris	Red Cross jmorris@piedmontarc.org
	Vivian Tanner	Mobile Meals vivian@mobile-meals.org
	Fergie Horvath	Red Cross volunteer
	Linda Burns	Red Cross lburns@piedmontarc.org
	Miriam Hart	Med. Reserve Corps / DHEC hartmc@dhec.sc.gov
	Georgia Lanford	Congregational Nursing glanford@srhs.com
	Callie Hammett	United Way of the Piedmont chammett@uwpiedmont.org
	Robin Smith	Red Cross rsmith@piedmontarc.org
	Robbie Swofford	Office Emerg. Management rswofford@spartanburgcounty.org

AGENCY/ORGANIZATION EVENTS

Red Cross: Robin reported on Wildwood Apt. Fire. Red Cross assisting 13 families that were displaced. Spartanburg Psycho-Social Team members responded. CERT partnered with Son Rise church to open a donations intake/distribution center. Many other organizations came into play throughout the recovery phase. Robbie and Robin agreed that it would have been helpful to have some sort of communication to other agencies on the events as they unfolded through blogs, emails, etc.

Linda reported that 35 fire cases were reported at Red Cross in March. (Linda was on call for the month of March.)

United Way: Completed the VITA – Volunteer Income Tax Assistance program. Great success as well as assisting in the senior citizen communities in completing tax returns.

Congregational Nursing: Georgia attended the NC conference. Good information. Looking to see how congregational nursing in Spartanburg can expand. In fact, Cherokee and Union counties are interested in utilizing congregational nursing services and learning what their mission is.

Medical Reserve Corps: Miriam attended the national conference in Portland, OR. Good information- overwhelmed about how much there is to do to really expand and formalize the Upstate MRC unit. MRC volunteers will be participating in the state-wide NDMS exercise next month. (see NDMS literature attached to minutes)

Mobile meals: Working on writing their Pandemic Flu Plan. Georgia of Cong. Nurs. Is helping, as she is on their Medical Advisory Board.

Salvation Army: Relocating from Main St. to old Winn Dixie building on Reidville Road. Hope to be in there by July. Twice now copper has been stolen from site so that's been hindering project. The "Toast of the Town" event is coming up May 27th at the Chapman Cultural Center.

CERT: Responded to tactical deployment in Wildwood fire. CERT volunteers managed the distribution center of goods received and distributed. CERT will be participating in upcoming NDMS exercise, as victims, security, and traffic control.

AGENCY/ORGANIZATION SPOTLIGHT PRESENTATION

Purpose: to understand what each of our agencies do

None this meeting. Medical Reserve Corps will present next meeting.

UPDATE OF ACTION ITEMS		
<p>- Display rack for multiple brochures/fliers has been decided upon. Robbie will go ahead and place an order with Displays2go, for a Literature Display Rack: Eight Pocket Collapsible, priced at ~\$345.00. This will be paid for out of residual Pan Flu monies.</p>		
<p>- Issue of spontaneous volunteers: Robin, Robbie, and Fergie came up with the following:</p> <ol style="list-style-type: none"> 1. A Volunteer Reception Center is recommended during large disasters. Registration, initial processing, and placement of spontaneous volunteers will take place at the VRC. Agencies will need to have their own plan for job specific training once the volunteer is assigned to them. Agencies will need to track and report human resource needs back to the VRC. 2. Need to research an agency that can be responsible for VRCs. Linda suggested Phillips Staffing, and Robin thinks the Sptbrg HR Association might be interested in doing this as well. 		
NEW ITEMS / ANNOUNCEMENTS / REQUESTS / ITEM OF KNOWLEDGE		
<p>- Volunteer Fergie explained that she is an intern volunteer, fulfilling her requirements to becoming a deacon at St. Mathews. She's also learning how a church (St. Mathews specifically) can become a Red Cross shelter.</p>		
<p>- Jane Morris is requesting referrals to add to the Red Cross resource directory. It is her, and the Red Cross's mission to provide the best customer service for clients calling in. If Red Cross can't help, the client should have a referral of where/to whom to go next. There seems to be decline in resources county-wide, so it's even more important to try to replenish the referral directory list. Callie mentioned she has a United Way directory. Others requested one as well, so Callie will bring some to drop off.</p>		
<p>- Robbie and Robin attended the Emergency Managers conference last month. They met up with the president of the NC/SC VOAD, Mike Patterson. He is a great resource for SC VOAD.</p>		
<p>- Reminder/note to group that SC VOAD is still forming and growing. Our meetings are to get together to educate and inform each other of what is happening in our communities, and how we can collectively come together as a resource.</p>		
VOAD WEBSITE/ BLOG INFORMATION	www.scvoad.org	
<p>- Let Robbie know what items you want to add to the calendar. It was suggested that the display rack schedule could be posted on the calendar. Also, post your agency events.</p>		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
- drop off United Way directories	Callie	April 30?
- Dialogue on how to communicate during an event	VOAD	Next meeting
- Notify when the next senior citizen tax preparation / VITA day will take place	Callie	TBD
- Inquire with Phillips Staffing about manning a Volunteer Reception Center	Linda	TBD
- email Robin on	VOAD collective	1. April 30
1. Ideas regarding what VRC can or cannot do for your agency to help with processing new volunteers during a disaster		2. May 31
2. list of your volunteer job descriptions for the VRC center. Please keep these descriptions very brief.		
- Update blog and Robbie re: website calendar	VOAD collective	On going
NEXT MEETING DATE	Friday June 20 th , 2008 – Red Cross	